



**ROCKBEARE  
PARISH COUNCIL**

Chairman: Jeremy Wollen

Clerk: Carolyn May  
A2, Victoria Advent House, Station Approach. Victoria,  
Roche, Cornwall PL26 8LG  
Telephone: 01726 210135  
Email: [clerk@rockbeare.eastdevon.gov.uk](mailto:clerk@rockbeare.eastdevon.gov.uk)  
Web: [clerk@rockbeare.eastdevon.gov.uk](http://clerk@rockbeare.eastdevon.gov.uk)

## **MINUTES OF ROCKBEARE ANNUAL PARISH COUNCIL MEETING**

**HELD ON**

**WEDNESDAY 28<sup>TH</sup> APRIL 2021**

**This was a 'Virtual' Meeting, conducted through the medium of Video Conferencing.  
The Parish Clerk advised the Meeting that the proceedings would be recorded.**

**PRESENT:** Cllr Jeremy Wollen (Chairman) and Cllrs: Colin Please, Mark Readman, Ron Forrest, Susan Wollen, Simon Brodie

**Parish Clerk:** Carolyn Y. May

**APOLOGIES:** Cllr Phil Franklin

**DECLARATIONS OF INTEREST:** None

**MEMBERS OF THE PUBLIC:** None

### **588.0 Election of Chairman**

588.1 As the extant Chairman, Cllr Wollen opened the meeting.

588.2 Nominations for the position of Chairman were requested.

588.3 It was **proposed** by Cllr. Brodie, **seconded** by Cllr. Forrest and **RESOLVED** that Cllr Jerry Wollen would be returned to the position of Chairman for the Parish Council of Rockbeare. Unanimous. **Carried.**

### **589.0 Election of Vice Chairman**

589.1 Nominations for the position of Vice-Chairman were requested.

589.3 It was **proposed** by Cllr. Susan Wollen **seconded** by Cllr. Brodie and **RESOLVED** that Cllr. Colin Please would be returned to the position of Vice - Chairman for the Parish Council of Rockbeare. Unanimous. **Carried.**

## 590.0 Questions from the Public – None

## 591.0 Chairman’s Report – None

## 592.0 County Councillor’s Report – None

## 593.0 Review of the Position of the Council

593.1 The Clerk provided an update of the financial activities of the Parish Council, over 2020/21. Within her report, the Clerk highlighted the expenditure on projects which benefit the Parishioners of Rockbeare. These included £5,000 to Rockbeare Primary School, £6,250 to TRIP for the provision of services to the elderly and vulnerable in the parish; £2,154 to Mars Green Village Hall, £ 1,045 to Rockbeare Village Hall for a new mower, £400 for village maintenance (Total donations £14,948.50 – 55.7% of total expenditure).

593.2 Other expenses included Staffing costs (£10,604.79), magazine (£357.50), Audits (£435.00) and miscellaneous (£84).

## 594.0 Planning Matter – PA21/1077/OUT

594.1 This matter alludes to the construction of 5 properties, adjacent to the Jack in the Green Inn, London Road, Rockbeare.

594.2 Cllr Readman advised the meeting that the application relates to an area at the rear of the car park of the Inn and that the area already hosts a number of other properties. As far as the Parish Council is concerned, the area represents ‘countryside’. The Parish Council would normally object to an application such as this. However, in the extant case, it has to be accepted that the area is already a car park, is surrounded by other buildings and will eventually be surrounded by Cranbrook. Therefore, the particular area is already a building site and is suitable for the planned buildings.

594.3 Cllr Readman suggested that the planning proposal should be permitted, provided that the terms of the Rockbeare Neighbourhood Plan are observed and complied with (no destruction of trees or natural resources). The area should be treated as countryside as far as the NP is concerned.

594.4 It was **proposed** by Cllr. Readman **seconded** by Cllr. Wollen (Chairman) and **RESOLVED** that the Parish Council would not object to the application, provided that the terms of the Rockbeare NP are observed. Unanimous. **Carried**.

## 595.0 End of Year Accounts (Internal Audit)

595.1 The internal audit for 2020/21 was discussed. No issues noted. It was **agreed** that the Annual Internal Audit would be accepted.

## 596.0 End of Year Audit (External Audit – AGAR)

596.1 **Annual Governance Statement** – Members considered the Annual Governance Statement for 2020/21. No adverse matters had been noted.

It was **proposed** by Cllr. Brodie **seconded** by Cllr. Susan Wollen and **RESOLVED** that the Parish Council would accept the Annual Governance statement and that the same would be

signed by the Chairman as being an accurate reflection of the system of control employed by the Parish Council. Unanimous. **Carried.**

596.2 Annual Accounting Statement – Members considered the Annual Accounting Statement. It was noted that the sum of £94,838 had been carried forward from the previous financial year. Income consisted of the Annual Precept (£31,951) and other receipts of £4,994). Expenditure comprised of Clerk's costs (£10,605) and all other expenditure (£16,379). The balances to be carried forward total £104,799. The Parish Council also has assets totalling £4240. Members discussed future projects and articulated their desire to continue with local initiatives. Members also considered the annual accounts schedule provided by the Clerk, highlighting each transaction carried out throughout the last financial year.

It was **proposed** by Cllr. Brodie **seconded** by Cllr. Please and **RESOLVED** that Annual Accounting Statement would be accepted and signed as a fair and accurate reflection of the financial position of the Parish Council. Unanimous. **Carried.**

### **597.0 Parish Magazine**

597.1 Cllr Please congratulated Cllr Readman in respect of the presentation of the last Parish Newsletter, which he described as 'superb'.

The Meeting Closed at 8.15 pm